



CITIZEN POLICE ADVISORY REVIEW BOARD MEETING NOTES

Chair Hart called the regular meeting of the Citizen Police Advisory Review Board (CPARB) to order on Tuesday, October 26, 2004 at 5:35 p.m. at the Patrick K. Hardesty Midtown Police Station, 1100 S. Alvernon, Tucson, Arizona.

Commission Members	Representing	Present/Absent
Suzanne Elefante	Mayor	Present (arrived 5:45)
Ida Wilber	Ward 1	Absent
Elizabeth Bottka-Smith, Vice Chair	Ward 2	Present
Vicki Ann Hart, Chair	Ward 3	Present
Cynthia Schiesel	Ward 4	Present
Holli McGarry	Ward 5	Present
William O. Wills	Ward 6	Present (arrived 5:40)
Advisory Members		
Charles A. Lagattuta	CPARB	Absent
Susan Thornton	CPARB	Present
Jeremy A. Tor	CPARB	Present
Barry Hirsch	CPARB	Present
Ex-Officio Non-Voting Members		
Andrea Ibáñez	Manager's Office	Present
Captain Carla Johnson	TPD	Present
Officer Steve Beller	TPOA	Present
Lt. Jim McShea	TPD	Present

Staff Present
Liana Perez, Independent Police Auditor
Captain Sharon Allen, TPD
Assistant Chief Roberto Villasenor, TPD
Lewis M. Anderson, City Attorney's Office
Rebecca Partin, Recording Secretary
Visitors

AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
1. Call to Order / Roll Call: 5:35 p.m.			
2. Approval of Notes of 09/21/04	MOTION by Ms. Bottka-Smith, seconded by Ms. Schiesel, carried by a voice vote of 5 to 0 (Ms. Elefante absent) to approve the notes of 9/21/04 with corrections listed in the action column.	09/21/04 <ul style="list-style-type: none"> After Assistant Chief Leavitt it should read TPD. Marie Fortin and Britton Fortin should be listed under Visitors. Item 5, MOTION should read the investigation of the complaint was not fair or thorough. Item 6, Action Column, Third bullet should read matrix. Item 6, Action Column, Fifth bullet should read racial profiling and bias base policing. Item 7 to 11 should read "No discussion held due to lack of time". 	
Approval of Notes of 08/17/04	MOTION by Ms. Bottka-Smith, seconded by Mr. Willis, carried by a voice vote of 3 to 2 (Ms. Elefante absent, Ms. Schiesel and Ms. McGarry voted yes) to not approve the notes of 8/17/04 as they were unacceptable and needed to be corrected.	Discussion followed regarding CPARB having a web page and with possible problems with the City Clerk's Office in getting it up and running. Discussion followed regarding correction of notes.	
3. Call to the Audience		No one spoke.	
4. Office of Independent Police Auditor. A. Monthly contacts		A. Ms. Perez asked if there were any comments on the monthly contacts. <ul style="list-style-type: none"> Discussion on reports that Ms. Perez handed out to the Board. 	
B. Community Outreach/Programs Update		B. In September the Office of the Independent Police Auditor went before the Chief's Steering Committee and applied for a Youth Outreach	

		<p>Program Grant.</p> <ul style="list-style-type: none"> • They had a successful mediation with Our Town. 	
6. Tucson Police Department B. Office of Internal Affairs (taken out of order)	MOTION by Ms. Schiesel, seconded by Ms. Elefante, carried by a voice vote of 6 to 0, to approve the letter to Chief Miranda with corrections as noted.	<ul style="list-style-type: none"> • Lt. Jim McShea reported that Internal Affairs had a new secretary on board and they were getting caught up on transcriptions. • Detective Lynette Moody will be joining the staff at Internal Affairs. • Discussion followed regarding the draft letter to the Chief. 	
RECESS: 6:15		Tour of Midtown Station with Sgt. Bob Webster	
5. Reconvene and Roll Call		<p>Reconvened at 6:40 p.m. Chair Hart announced all members were present with the exception of Ms. Wilber.</p>	
6. Tucson Police Department A. TPD Updates		<p>Captain Carla Johnson reported:</p> <ul style="list-style-type: none"> • TPD was doing their annual survey/survey is handed out when an officer makes a contact. • On October 1, 2004 eleven officers graduated from the Southern Arizona Training Center. • On Sunday, Lt. McShea and thirty-one other people from TPD took part in "Make a Difference Day". 	
7. Comments to Mayor and City Council		<ul style="list-style-type: none"> • Captain Sharon Allen explained the forms. • Ms. Elefante requested additional information on the Motorized Scooter Ordinance. • Discussion regarding police officers writing traffic and monies received. TPD staff explained that revenue received from traffic situations goes into the City General Fund, City Courts and different programs. TPD receives money only through the General Fund. 	Copy of the Scooter Ordinance to be provided by City Clerk Staff.
8. Sub-Committee report A. Complaint Procedures	MOTION by Ms. Bottka-Smith, seconded by Schiesel, carried by a voice vote of 6 to 0, to accept the revised complaint form and procedures.	<ul style="list-style-type: none"> • Report from Ms. Bottka-Smith regarding the draft of procedures. She asked for comments or changes. She stated this was one of the items the Board wishes to put on their web-site. • Discussion regarding 3.5.1 and request for information when an investigation that is 	

		ongoing.	
9. Random Review of TPD Complaints	<p>A. MOTION by Ms. Schiesel, seconded by Ms. Elefante, carried by a voice vote of 6 to 0, that complaint 04-0262 was fair and thorough.</p> <p>B. MOTION by Ms. Elefante, seconded by Ms. Schiesel, carried by a voice vote of 6 to 0, that complaint 04-0191 was fair and thorough.</p>	<p>A. Case #04-0262: Discussion that this case was redacted.</p> <p>B. Case #04-0191: Discussion on police acting as Border Patrol Agents. Assistant Chief Villasenor explained the Cities position on this issue. He offered to provide TPD's policy on immigration issues.</p>	
10. CPARB Customer Satisfaction Survey		<ul style="list-style-type: none"> Ms. Bottka-Smith suggested the Board spend more time for discussion on this subject in January and change the form to make it more readable with space for additional information. Ms. Elefante asked for additional information on mediation and the use of Our Town Family Services and how mediations were handled. Discussion on having a mock mediation training at the Annual CPARB training. 	
11. Report on NACOLE		Chair Hart gave a brief overview of the conference.	
12. Report on Website		Ms. Bottka-Smith reported that the website would be done before the year was up.	
13. Board Member Terms		Discussion regarding when the Board started and when members were appointed.	City Clerk staff will research board member appointment dates.
14. Future Meetings and Agenda Items		<ul style="list-style-type: none"> Case 04-0392, 04-0426, 04-0408 random reviews will be discussed in November. Crime Lab Presentation on use of mouthwash and breath analysis machines reading positive. 	
15. Report from the Chair / Announcements		No report given.	
16. Adjournment: 7:36 p.m.	MOTION by Ms. Elefante, second by Mr. Wills, carried by a voice vote of 6 to 0, to adjourn. The next meeting will be November 16, 04.	The next meeting will be at 5:30 p.m. Tuesday, November 16, 2004 in the basement of the Downtown Library.	

Pursuant to Mayor and Council direction (Regular Session, September 15, 1975) the Committee's minutes are transcribed in a summary style format. Expanded versions of certain specific items, as determined by the Chairperson of the Committee, will be provided upon request. These summary minutes comply with the requirements of the State's Open Public Meeting Law.